

MS-1542

Chief, Management Staff

~~CONFIDENTIAL~~

16 December 1971

Chief, Staff (DD/S Area)

Establishment of Two Positions for Financial Management Improvement Program

1. The Deputy Director (Support) has approved the establishment of a Financial Management Improvement Program with two new GS-15 positions within the present ceiling of the Comptroller. The Comptroller has requested the establishment of the new positions as Special Assistants in his immediate office and the deletion of a GS-12 Business Accountant in the Finance Division and a GS-5 Clerk in the Fiscal Division. (See TAB A)
2. The implementation of the decision of the DD/S was discussed with the Deputy Comptroller, together with the advantages of setting up positions as Special Assistants rather than a formal staff like TAB or PAG.
3. No changes affecting the functions of other Agency components are involved or increases in T/O and ceiling.
4. Approval of the proposed changes is recommended, subject to position evaluation action by the Office of Personnel.

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Attachment:

TAB A - Memorandum from the Comptroller

APPROVED: This request is authorized within the authority and responsibility of the Management Staff as to numbers of positions and organizational implications, if any, subject to final determination of position evaluation action by the Director of Personnel.

Date: 17 Dec 1971

SIGNED

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DOC	1	REV DATE	24 3-81	BY	00 6159
TRIG COMP	ED	OPR	38	TYPE	01
ORIG CLASS	5	PAGES	7	REV CLASS	C
JUST	22	NEXT REV	20 11	AUTH	HR 70-2